# Loans Made Easy

## **APPLICATION CHECKLIST**

Bank Statements Last two months from all accounts

#### **Retirement**

Last two months of retirement/pension, 401K and social security 1099 statements

Pay Stubs Last 30 days

#### **Tax Returns**

Last two years of 1040 federal tax return, last two years of federal corporate and/or partnership tax returns (*if self-employed*), last two years of W-2 forms

- Valid I.D. copy Driver's license, social security card, passport
- Earnest Money Copy of earnest money check deposit
- Award Letters (if applicable)
  For retirement/pension income, social security, disability income
- Divorce (*if applicable*) Decree and separation agreement
- Mortgage Statements (if applicable) Property tax bills and homeowners insurance statements for all real estate owned

# Bankruptcy (If applicable) Petition and Discharge

Note: Additional Documentation may be required in order to complete the underwriting process.

## THE 10 DO'S AND DON'TS

- 1. Don't apply for new credit of any kind
- 2. Do keep all existing credit card accounts open
- 3. Don't max out or overcharge existing credit cards
- 4. Do keep your employment within the same company or field of work
- 5. Don't consolidate debt to one or two credit cards
- 6. Do pay off collections, judgements or tax liens reported within the past year
- Do be prepared to pay off collections if required by underwriting or the loan program guidelines
- 8. Do provide any documentation for satisfied judgements or paid tax liens
- 9. Do stay current on payments for all existing monthly obligations
- 10. Do call me before making any financial decisions or changes to your normal financial routine. I'm here to help you through the process



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## MOVEMENTMORTGAGE

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